

February 4, 2014

Dear Staff and Parents of PS 32 Staten Island:

Re: Light fixture replacement project

The New York City School Construction Authority (SCA) is currently managing a light fixture replacement project at PS 32 Staten Island. The work involves replacing all light fixtures throughout the building including all classrooms and offices.

Work is to commence shortly at the school and is to be conducted on weekends under the supervision of one of our contractors through this October. The school will be kept abreast of each phase of the job. There will be no disruption of class instruction during the phase of this project.

The SCA does request all teachers and staff to secure all personal items in their respective rooms during the phase of this job.

The SCA wishes to thank you for your cooperation and patience during the construction phase of this project. This task is very important for our children and community. Please contact me if you have any questions at (347) 539-0157.

Sincerely,



Steve Gonzalez
Project Support Manager
NYC School Construction Authority